

PERSONNEL POLICY
Fauquier County, Virginia

Policy Title:	Section No.:	Effective Date:
Executive Safety Committee	19	12/1/86
		Supersedes Policy:

I. COMMITTEE ESTABLISHMENT

~~The Executive Safety Committee shall be composed of Department Heads and Constitutional Officers who shall be permanent members. The County Administrator will be the Chairman of the Executive Safety Committee. The Safety Coordinator shall be an ex-officio member of the executive Committee.~~

II. RESPONSIBILITIES

~~The Executive Safety Committee will:~~

- ~~A. Continually evaluate and work to improve safety conditions as they apply to County employees, equipment and facilities.~~
- ~~B. Review serious cases of accidents or injury, their causes and the remedial action taken by departments and conduct evaluations regarding the prevention of future accidents or injuries, the adequacy of remedial action and the degree of dissemination of information concerning the accident or injury that should be made.~~
- ~~C. Disseminate information back to individual departments which will assist in the further reduction of accidents or injuries.~~
- ~~D. Assist the County Administrator by furnishing him/her written drafts of policies or procedures proposed to further improve the overall County Safety Program and to bring the County into full compliance with the provisions of the Occupational Safety and Health Act.~~
- ~~E. Furnish the Safety Coordinator copies of records of all meetings, investigative or evaluative reports of all accidents, and recommendations to the Departmental Safety Committee.~~

III. COMMITTEE MEETINGS

~~The Executive Safety Committee shall meet quarterly or as often as the need arises, as determined by the Chairman, to carry out the above defined responsibilities.~~